

To All Members:

The deadline for submissions to ComUNICO for the **January 2018 issue is Friday December 15th**.

Material received after the deadline will be placed if there is room or held for the next issue unless it is Christmas related.

Please pass on the information to the members that submit, that **pictures imbedded in e-mails will not be used**.

Pictures should be saved in an image format such as jpegs they should not be blurry and you should be able to see who is in the picture.

If you take pictures by phone and send them directly it will imbed them automatically. Please send them to your own e-mail first and then save as a picture image.

Captions should correlate to the pictures and should be saved in a word format and sent as attachments with the attached pictures.

All submissions should be sent to ComUNICO@unico.org. Submissions will be missed if not directed to ComUNICO.

I believe the usage of phones to take pictures has created an issue in submissions. Please understand this takes a lot of time to correct and when the deadline approaches there is not enough time to correct any issues.

If you have any questions please give me a call at 973-808-0035.

As always we love seeing your events and articles we just need to make the process easier during crunch time to get the magazine out to print.

Hope you all have a very Merry Christmas and a Happy New Year!

Thank You

Pat Pelonero

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